

# Woodward Tri Five Cruisers Car Club By-Laws

## “A Legal Entity”

### ARTICLE I: ORGANIZATION

Section 1: The name of the organization shall be the “Woodward Tri Five Cruisers” Car Club

Section 2: The organization shall have a seal which shall be in the following form:



Section 3: The organization may at its pleasure by a vote of the membership body change its name.

### ARTICLE II: GENERAL PURPOSE

Section 1: The Woodward Tri Five Cruisers Car Club is family oriented social organization dedicated to the restoration, preservation and enjoyment of '55, '56 and '57 classic Chevys.

Section 2: The organization holds fund raising events throughout the year and donates to local charities.

### ARTICLE III: MEMBERSHIP

Section 1: In general, the Woodward Tri Five Cruisers Car Club membership is located in Southeast Michigan.

Section 2: Most Woodward Tri Five Cruiser featured events are held in Southeast Michigan.

Section 3: Application for Membership for person's living outside Southeast Michigan shall be subject to approval of the Board of Directors.

Section 4: Membership in this organization is divided into two (2) categories:

#### A. Full Membership

1. Membership shall be opened to a person/s with a genuine interest in Classic Tri-Five Chevys.
2. A full member must own a 1955, 1956 or 1957 Chevrolet car and/or truck. All makes and models are included.

#### B. Associate Membership

1. Associate membership shall be a person deemed eligible due to extenuating circumstances by a vote of the board of directors.
2. Associate members may be past members who have sold their vehicles and were members in good standing upon sale of the vehicle. Membership acceptance will be granted by the Club Board.
3. Annual dues shall be at the discretion of the Board of Directors.

4. The associate member shall receive the spring and fall annual meeting invitations and shall have access to the membership roster.

#### Section 5: Member Contact Information

- A. A Member's home address, phone number, email address and vehicle description shall be listed in the Club Roster. The Club Roster shall be posted on the "Members Only" website.
- B. Member vehicle photos shall be posted in the private Gallery on the "Members Only" Website.
- C. Club members shall have a valid email address to access the "Members Only" website. Member Login credentials shall be issued by the Club Webmaster.
- D. If a member chooses to have their contact information and/or vehicle photos omitted from the "Members Only" website, he/she shall submit a written request to the Club Webmaster.

#### Section 4: Member Geographic Locations

- A. In an effort to improve communications, all club members shall be assigned to one of the following geographic location groups:
  1. Group 1 - North
  2. Group 2 - East
  3. Group 3 - Central
  4. Group 4 - West
- B. Block Captains shall communicate with their assigned group as directed by the Vice President. Refer to **ARTICLE IX: SPECIAL CLUB MEMBER ASSIGNMENTS AND COMMITTEES**

### **ARTICLE IV: MEMBERSHIP REQUIREMENTS**

#### Section 1: Attendance Requirements

- A. Currently a member is not required to attend a specific number of "CLUB FEATURED EVENTS" in any given year.
- B. CLUB FEATURED EVENTS are identified in the Club Events Schedule which is posted on the Woodward Tri Five Cruisers Website: <http://woodwardtrifivecruisers.com/>

#### Section 2: Club Member Participation

- A. Club member participation is expected and appreciated; to volunteer their services to support club activities throughout the calendar year. Services are defined as follows:
  1. Participation on special committees
  2. Assist with registration, parking, set-up, clean-up, & security at club scheduled events.

### **ARTICLE V: DUES AND CLUB ROSTER**

Section 1: Enrollment shall require a membership fee determined by the Board of Directors each year, which is due approximately Mid-March of every year. The actual due date each year will be determined by the Club Officers. Dues information shall be posted in the "Members Only" section of the website: <http://woodwardtrifivecruisers.com/>, as well on the new member application.

Section 2: Dues shall be used first to provide general Liability Insurance. Remaining dues shall be used to offset misc. Club expenses.

Section 3: Dues may be revised by Club Board direction and a simple majority vote of the club members at a sanctioned meeting.

Section 4: The club roster will be issued on April 1<sup>st</sup>. of each calendar year. Members who have not paid their dues by April 1<sup>st</sup>. will be removed from the roster and moved to inactive status.

## **ARTICLE VI: MEETINGS**

### Section 1: Annual Membership Meetings

- A. The annual membership meetings of this organization shall be held in March and September of each year.
- B. The Club president shall establish the specific dates for these meetings.
- C. A Club meeting schedule shall be posted on the "Members Only" website.
- D. The Club Webmaster shall post the specific date, time and location for these annual meetings on the "Members Only" website a minimum of 30 days prior to the meeting.
- E. Every Club member listed in the "active" Membership Roster shall receive an email notification which shall spell out the date, time and location for annual meetings.
- F. Meeting topics may be submitted to the Club Secretary 30 days in advance of the meetings.

### Section 2: Special Meetings

- A. Special meetings of this organization may be called by the President or the Club Board when they deem it for the best interest of the organization. All Officers must be given notice via email, text or phone of "any" meeting that is requested by the President or any other Club Officer.
- B. Notices of such special meeting shall be posted on the "Members Only" website to all members that appear in the Membership Roster.
- C. Such notice shall state the reasons that such special meeting has been called, the business to be transacted at such meeting and by whom it was called.

### Section 3: Club Board Meetings

- A. The Club Board of Directors shall meet a minimum of once per year in the first quarter of every year.
- B. Items of discussion at this meeting shall cover:
  - a. Membership issues
  - b. Finances
  - c. Review of dues for the new year
  - d. Development of a slate of nominees for the Board of Directors to be submitted to the General Membership at the annual fall meeting, understanding that the slate may need to change by the end of the cruising season.
  - e. Review of Featured Events for the new year.
  - f. Any other business for the benefit of the club.
- C. Other meetings of the Board may be held with notice by the President to the Board members being delivered at least one week in advance of the meeting unless the need for the meeting is considered an emergency. If an emergency, the meeting may happen with any notification, either by email or phone call to the Board members.

## **ARTICLE VII: VOTING**

### Section 1: Voting Policies and Procedures

- A. Each membership constitutes one (1) vote.
- B. At all meetings, all votes shall be by voice or show of hands.

## **ARTICLE VIII: ORDER OF BUSINESS**

Section 1: The agenda for Official Club business meetings shall be as follows:

1. Call meeting to order
2. Report of the President
3. Officer reports
  - a. Treasurer
  - b. Secretary
  - c. Vice President
  - d. Activities Director
  - e. Webmaster
4. Old Business (Unfinished)
5. New Business
6. Adjournment

## **ARTICLE VIII: OFFICERS**

Section 1: Elections

- A. A Nominating Committee led by the Club President consisting of the Board of Directors shall convene to develop a slate of nominees for Board positions prior to the fall general membership meeting. The term of those to be elected will be from January of the following year to December 31<sup>st</sup> of same year (1 calendar year).
- B. The ballot once approved by the Nominating committee will be submitted to the general membership for voting at the fall general membership meeting.
- C. Officers shall serve for 1 year terms which can be renewed through the election process.
- D. If for some reason one of the officers is unable to complete their term, the Club Board of Directors shall appoint someone to serve for the rest of the term of that officer.

Section 2: The initial officers of the organization shall be as follows:

President

Vice President

Secretary

Treasurer

Activities Director

Website Manager

### **Section 3: President**

The duties/ responsibilities of the President are as follows:

- A. The President shall preside at all membership meetings.
- B. He shall by virtue of his office be Chairman of the Board of Directors.
- C. He shall present at each annual meeting of the organization an annual report of the work of the organization.
- D. He shall appoint all committees, temporary or permanent.
- E. Shall see all books, reports and certificates required by law are properly kept or filed.
- F. He shall be one of the officers who may sign the checks or drafts of the organization.
- G. He shall have such powers as may be reasonably construed as belonging to the chief executive of any organization.

#### Section 4: **Vice President**

The duties/ responsibilities of the Vice President are as follows:

- A. The Vice President shall in the event of the absence or inability of the President to exercise his office become acting president of the organization with all the rights, privileges and powers as if he had been the duly elected president.
- B. The Vice President shall be the direct link to the area captains for the purpose of communication, and direction of their activities.

#### Section 5: **Secretary**

The duties/ responsibilities of the Club secretary are as follows:

- A. Keep the minutes and records of the organization in appropriate books.
- B. Maintain and distribute the Club Roster, which shall reside on the "Members Only" website.
- C. File any certificate required by any statute, federal or state.
- D. Give and serve all notices to members of this organization.
- E. Shall be the official custodian of the records.
- F. May be one of the officers required to sign the checks and drafts of the organization.
- G. Shall present to the membership at any meetings any communication addressed to them as Secretary of the organization.
- H. Shall submit to the Board of Directors any communications which shall be addressed to him as Secretary of the organization.
- I. Shall attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary.

#### Section 6: **Treasurer**

The duties/ responsibilities of the Club Treasurer are as follows:

- A. Shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization.
- B. Must be one of the officers who shall sign checks or drafts of the organization. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it.
- C. Shall present a written account of the finances of the organization and such report shall be affixed to the minutes of the Board of Directors of such meeting.
- D. Shall be responsible for the collection of dues.

#### Section 7: **Activities Director**

A: The events director shall organize and submit for distribution the forms/ information on all scheduled events during the year.

B: A packet of these forms shall be given to all members that attend the spring picnic.

C: All forms and information shall be posted on the Members Only Website.

#### Section 8: **Webmaster**

A: The webmaster shall maintain the <http://woodwardtrifivecruisers.com> website, the Photo Gallery & the "Members Only" Blog as needed.

B: A copy of the invoices for all website related expenses shall be presented to the treasurer as they are received from the web host. Expenses include annual domain name registration, web hosting, back-up and recovery services, security, and usage fees for software related to the construction of the website.

C: The webmaster shall revise the website as directed by the Board.

### **ARTICLE IX: SPECIAL CLUB MEMBER ASSIGNMENTS AND COMMITTEES**

## Section 1: Area Block Captains

- A. The Board of Directors shall appoint a Block Captain for each of the following geographic locations:
1. Group 1 - North
  2. Group 2 - East
  3. Group 3 - Central
  4. Group 4 – West
- B. Block Captains shall communicate with their assigned Group as requested by the Vice President.

Section 2: All committees of this organization shall be appointed by the President or Board of Directors and their term of office shall be for a period of one year or less if terminated by the action of the Board of Directors.

## ARTICLE XII: AMENDMENTS

Section 1: These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than 50% percent of the membership quorum.

Section 2: Proposed amendments must be submitted in writing to the secretary within days of the spring and fall membership meetings.

Section 3: The proposed amendments shall be posted on the “Members Only” website.

## Section 4: Revisions

- A. 23-May-2010: These By-laws were approved by a majority vote of the Tri Five Cruisers Car Club members at the annual Spring Picnic
- B. 30-Aug-2012: Article 5 – Dues revised from \$25.00 to \$40.00

### ARTICLE IV: MEMBERSHIP REQUIREMENTS:

- Item “A” revised to remove requirement for members to attend sanctioned events.
  - Removed original item “A” - With the exception of a member’s car being incapacitated for the season or a member suffering from an ongoing medical condition, a member must attend a minimum of two (2) club “FEATURED EVENTS in any given calendar year.
  - Removed original item “B” - The annual spring and fall meetings and the Woodward Dream Cruise are not FEATURED EVENTS.
  - Removed original item “C” - If a member failures to comply with this requirement, annual renewal for club membership shall not be forthcoming.
  - Item “B” was original item “D”
- C. 21-Jan-13:
- Article III – sanctioned events revised to featured events
  - Article IV – verbiage revised from SANCTIONED events to FEATURED events.
- D. 21-Feb-15:
- Article V – CLUB ROSTER added (was DUES only)
  - Article V - Section 4 added (roster information)
  - Article VI – MEETINGS, Section 1 - Annual Membership Meetings, item A: in the spring and fall of each year replaced with March & September
- E. 11-Feb-18:
- Article V – DUES AND CLUB ROSTER – dues were \$40.00, March 1st. due date removed, and mid-March & actual due date notes added.

F. 20-Nov-22:

- ARTICLE III: MEMBERSHIP, Section 4B - Associate Membership:
  - New item 2 added.
- ARTICLE III: MEMBERSHIP, Section 5C – Member Contact Information:
  - Member logons and passwords revised to Member Logon credentials.
- ARTICLE V: DUES AND CLUB ROSTER – Section 1
  - \$45 membership fee removed
  - Wording revised. Membership fee determined by the Board of Directors added.
- ARTICLE V: DUES AND CLUB ROSTER – Section 3
  - Club Board direction added
- ARTICLE VI: MEETINGS, Section 2 - Special Meetings – Item A & B:
  - Combined under new Item A and clarification added
- ARTICLE VI: MEETINGS, Sections 3 - Club Board Meetings added
- ARTICLE VIII: ORDER OF BUSINESS - Section 1:
  - Agenda revised to give additional structure to the meetings
- ARTICLE VIII: OFFICERS - Section 1: Elections
  - Items A and B revised to clarify the election of officers process and terms of office.
  - Item C was B & Item D added
- ARTICLE VIII, OFFICERS, Section 6 Treasurer
  - Item D added

G. 25-Mar-2023: By-Law revisions listed under change F. (20-Nov-22) were approved by a majority vote of the Woodward Tri Five Cruisers Car Club membership at the annual Spring Meeting.